

**MINUTES OF THE MEETING OF THE  
WEST YORKSHIRE COMBINED AUTHORITY  
HELD ON THURSDAY, 3 APRIL 2025 AT COMMITTEE ROOM 1,  
WELLINGTON HOUSE, 40-50 WELLINGTON STREET, LEEDS**

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**Present:**

Mayor Tracy Brabin (Chair)	West Yorkshire Combined Authority
Councillor Susan Hinchcliffe	Bradford Council
Councillor Carole Pattison	Kirklees Council
Councillor James Lewis	Leeds City Council
Councillor Denise Jeffery	Wakefield Council
Councillor Claire Douglas	City of York Council
Mandy Ridyard	West Yorkshire Business Board
Councillor Martin Love	Bradford Council
Councillor Sue Holdsworth	Calderdale Council
Councillor Alan Lamb	Leeds City Council
Councillor Scott Patient (Substitute)	Calderdale Council

**In attendance:**

Councillor Barry Anderson	Chair of Scrutiny Committee
Ben Still	West Yorkshire Combined Authority
Caroline Norreys	West Yorkshire Combined Authority
Felix Kumi-Ampofo	West Yorkshire Combined Authority
Liz Hunter	West Yorkshire Combined Authority
Simon Pope	West Yorkshire Combined Authority
Simon Warburton	West Yorkshire Combined Authority
Tim Taylor	West Yorkshire Combined Authority
Sarah Naylor	West Yorkshire Combined Authority

**14. Chair's Opening Remarks**

Before formal proceedings commenced, the Chair welcomed attendees and advised members that recently, Myles Larrington, clerk of the committee, had sadly been involved in a road traffic accident on his way home from work and had suffered a broken arm. It was acknowledged that Myles was now recovering, the Chair and members wished him a speedy recovery.

The Chair also paid tribute to Andrew Coley, who was stepping down as Chair of the Combined Authority's Unison Branch after 12 years' service in the role. The Chair and members thanked Andrew for his time and dedication to the organisation whilst serving as chair. It was acknowledged that he had acted through a huge amount of change, growth and development, whilst

relentlessly representing employees across the organisation.

**15. Apologies for Absence**

There were no apologies given at the meeting.

**16. Declarations of Disclosable Pecuniary Interests**

There were no declarations of interests given at the meeting.

**17. Exempt Information - Possible Exclusion of the Press and Public**

The Chair advised members that Agenda Item 8 – Bradford City Village (Appendices 1 and 2) had been identified by officers as containing exempt information within the meaning of Schedule 12A to the Local Government Act 1972, and where officers had considered that the public interest in maintaining the exemption outweighed the public interest in disclosing the information, for the reasons outlined in the report. The Combined Authority was asked to accept the recommendation in respect of the agenda item listed above, which was unanimously agreed.

**RESOLVED:** That in accordance with paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, the public were excluded from the meeting during consideration of Agenda Item 8 – Bradford City Village (Appendices 1 and 2) on the grounds that it was likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information and for the reasons set out in the report that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

**18. Minutes of the Meeting of the Combined Authority held on 27 February 2025**

**RESOLVED:** That the minutes of the meeting of the Combined Authority held on 27 February 2025 were approved as a correct record.

**19. Mayor's Update**

The Chair reported welcoming the Prime Minister to the region, where he announced additional funding for the TransPennine Route Upgrade (TRU) and visited Camira, a Huddersfield-based textile manufacturer known for crafting seat covers for trains and buses, including the London Underground.

Mass transit was reaffirmed as central to the Combined Authority's integrated transport plan, benefiting all of Yorkshire and the North. It was noted that the Prime Minister had expressed support for a potential tram network during his visit, aligning with recent commitments by the Chancellor.

The Chair highlighted progress under the White Rose Agreement, signed with the Mayors of South Yorkshire and York and North Yorkshire. This historic pact aimed to advance regional interests, with plans to include Hull and East

Riding post-election.

Lord David Blunkett had been commissioned to lead a rail review to inform the Government's 10-year infrastructure plan. Additionally, efforts were also underway to advocate for a new through station in Bradford, increased capacity at Leeds city station and further electrification of routes across the Pennines into South Yorkshire. It was reported that Lord Blunkett's advocacy would bring valuable experience to these initiatives.

The Chair also addressed the Government's plans for NHS England, emphasising their impact on the region's Health and Life Sciences sector, which underpins Leeds' reputation as a health hub. A business support program for health tech had been announced as part of the region's investment zone.

Collaboration across Yorkshire, including contributions from Mayors and council leaders, continued to drive economic and connectivity advancements. The White Rose Agreement was commended for fostering alignment in transport and infrastructure plans, strengthening regional advocacy and ensuring prosperity for future generations. Members recognised Yorkshire Mayors Oliver Coppard and David Skaith for their roles and expressed optimism about the agreement's potential benefits for the region. They further emphasised the importance of cross-border collaboration, particularly in enhancing connectivity for West Yorkshire residents traveling to Harrogate and York. The importance of collaboration between areas on both sides of the Pennines was underlined, noting how the alignment of their transport plans provided the Government with a strong framework for advancing infrastructure and connectivity across the North of England.

## **20. The Mayor's West Yorkshire Local Transport Plan - Statutory Consultation 2025**

The Combined Authority considered a report on the Mayor's West Yorkshire Local Transport Plan (LTP), which proposed a statutory 12-week public and stakeholder consultation starting in June 2025. The new LTP, co-developed by the Combined Authority and local partners, aimed to replace the 2017 Transport Strategy.

Members expressed enthusiasm for the plan, highlighting the benefits of a cohesive regional narrative involving tap-in tap-off systems, bus and tram integration, EV bikes and transport corridors. Reference was made to previous consultation experiences, and it was requested that the consultation document be shared with members before publication, emphasising the need for accessible language. Members welcomed the plan, noting its importance to the economic reach of Leeds and York. It was requested that York be included in the consultation to ensure effective cross-border collaboration and it was further agreed to widen the consultation to encompass South Yorkshire, given the recent signing of the White Rose Agreement.

### **RESOLVED:-**

- (i) That the Combined Authority approved a statutory twelve week public

and stakeholder consultation, starting in June 2025, on the proposed policy and interventions framework for the new Mayor's West Yorkshire Local Transport Plan.

- (ii) That the Combined Authority delegated finalisation of the consultation documents to the Chief Executive in consultation with the Mayor.

## **21. School Bus Consultation**

Members considered a report which outlined plans for managing tendered school bus services to ensure they were sustainable, equitable and affordable as part of an integrated public transport network. Approval was sought from members to begin a public consultation on 23 April until 11 June 2025 on the policy for the services and future travel to education, aiming to gather input to shape policy and design future contracts.

Members recognised the regional importance of undertaking the public consultation and emphasised the reliance on these services across the region. The Mayor highlighted transport challenges faced by young people, as shared during a recent Mayor's Question Time, reaffirming the Combined Authority's commitment to prioritising children's needs. Leaders, pupils, parents and carers were urged to provide input, emphasising the importance of understanding the current transport landscape. Members supported the initiative, advocating for accessible language to engage young people. They stressed the need for clarity on transport provisions for cross-border and rural communities, where a number of children travelled for school. Budgetary considerations detailed in the submitted report were acknowledged and the importance of comprehensive engagement was stressed by members. Officers reported that efforts would focus on schools, teachers, parents and community members across the region to ensure inclusive and far-reaching participation.

### **RESOLVED:-**

- (i) That the Combined Authority approved the commencement of a consultation to review the policy for the provision of statutory and discretionary dedicated school bus services, starting on 23 April 2025 and concluding on 11 June 2025.
- (ii) That members noted that the responses and recommendations of the consultation would be brought back to the Combined Authority in July 2025 for consideration, alongside any request for approval for proposed revisions to the School Transport Policy to allow any changes to be incorporated into future service design decisions.

## **22. Bradford City Village**

The Combined Authority considered a report seeking approval for the Outline Business Case to invest in Phases 1 and 2 of the Bradford City Village regeneration project, following its assurance process.

The project, led by Bradford Council and the English Cities Fund (ECF), aimed

to transform a 25-hectare area in Bradford city centre into a sustainable neighbourhood with 900 homes, parks, and improved infrastructure. Members discussed significant progress in the regeneration of Bradford city centre, praising the support of the Combined Authority and Bradford Metropolitan District Council. The partnership with Homes England and regeneration potential was highlighted, as well as improved transport and housing links and the transformative impact on the Bradford district, supported by investments like a new station and mass transit.

The discussion highlighted strong support for Bradford's regeneration project while addressing a number of wide ranging and important considerations. The project was recognised as a transformative initiative for Bradford's future. Members emphasised the importance of moving forward collaboratively with private sector partners and commended the regeneration's potential to drive local business growth, create homes and jobs, as well as enhance private sector confidence in Bradford's plans.

The Mayor concluded by underscoring the project's transformative potential and the rigorous processes in place to ensure its success. The committee agreed to proceed with further development of the proposals.

Cllr Lamb asked that his dissent be recorded.

**RESOLVED** - That the Combined Authority, subject to conditions, approved the following.

- (i) The Bradford City Village, Phase 1 scheme proceed through decision point 3 (outline business case) and work commenced on activity 4 (full business case).
- (ii) In principle the Combined Authority's potential contribution of up to £13,166,409 grant funding towards the Bradford City Village, Phase 1 scheme, which would be drawn from the Brownfield Housing Fund and subjected to the conditions in para 3.31, and to allow approval of a conditional grant funding agreement. The total Phase 1 scheme cost was approximately £33,066,838.
- (iii) That the Bradford City Village, Phase 2 scheme proceed through decision point 3 (outline business case) and work commenced on activity 4 (full business case) that determined the preferred investment model: grant or equity.
- (iv) In respect of Phase 2, approved the recommendation in Exempt Appendix 2. The total Phase 2 scheme cost was approximately £58,794,088.
- (v) That future approvals be made in accordance with the assurance pathway, approval route and tolerances outlined in the submitted report in Exempt Appendix 1 – in particular that full approval of Phase 2 would come to the Combined Authority for approval at a future date.

### **23. Draft Climate and Environment Plan 2025 - 2038**

The Combined Authority considered a report seeking adoption of the draft Climate and Environment Plan, following its review by the Climate, Energy and Environment Committee.

Members noted the Plan's focus on carbon reduction, jobs and skills and its alignment with the 2038 net-zero target. The importance of Climate Literacy Training (CLT) was also emphasised. There was discussion around the prioritisation of actions and policy alignment across authorities to meet the 2038 target and around aviation emissions; the challenges of which were acknowledged. The collaboration with Leeds Bradford Airport was highlighted and it was noted that the airport was investing significant funds to achieve net-zero emissions and were working with the Government on sustainable fuel solutions. Although the Plan focused on controllable actions, members appreciated that the Government held strategic responsibility for aviation emissions.

**RESOLVED** - That the Combined Authority adopt the Climate and Environment Plan 2025-2038, as set out in Appendix 1 to the submitted report.

### **24. Biodiversity Net Gain Responsible Body Service**

The Combined Authority considered report which sought adoption to act as a Biodiversity Net Gain Responsible Body for Bradford, Calderdale, Kirklees and Wakefield local authority districts.

Officers highlighted significant threats to England's wildlife, with reports showing biodiversity declines. The 2023 State of Nature Report revealed one in six UK species at risk of extinction, while Yorkshire lost nearly 2,000 species over 200 years. Wetlands and rivers were severely impacted, with 80% wetlands destroyed. The Environment Act 2021 introduced Biodiversity Net Gain (BNG), mandating 10% biodiversity improvements in new developments. The Combined Authority had collaborated with local councils to create "Habitat Banks" on public land, ensuring biodiversity enhancement. It was noted that a governance framework would oversee the cost-neutral service, supported by developer fees and Gainshare funding.

Members highlighted the importance of a unified approach across all five authorities of West Yorkshire for Biodiversity Net Gain (BNG) and expressed concern that BNG should primarily be on-site or as close to the site as possible, with off-site solutions only considered as a last resort. It was reported that Leeds City Council was working with other local authorities to develop a collective strategy. BNG officers from local authorities were also on board with the approach through planning enforcement, emphasising that on-site development was ideal, but proper execution and monitoring was essential.

**RESOLVED:-**

- (i) That the Combined Authority, subject to DEFRA approval, approved the Authority acting as a Biodiversity Net Gain Responsible Body for

Bradford, Calderdale, Kirklees and Wakefield local authority districts.

- (ii) That the Combined Authority approved the temporary use of £125,000 Gainshare funding which would be repayable from administrative fees collected, as set out in section 8 of the submitted report.

## **25. Warm Homes - Social Housing Fund**

The Combined Authority considered a progress report on the bid submission to the Warm Homes Social Housing Fund (WH:SHF) Wave 3 and further narrative to the associated Business Case submitted for approval by members.

The West Yorkshire Combined Authority (WYCA) had focused on reducing housing emissions since its 2019 climate emergency declaration. Aiming to retrofit all social and 50% of private homes by 2038, it had launched the Home Energy West Yorkshire portfolio. Despite reduced funding for the Warm Homes: Social Housing Fund Wave 3, it was noted that the Mayor's Social Housing Enabling Fund had secured £20m to support delivery and address fuel poverty and net zero targets.

It was acknowledged that this initiative had significant implications for tackling fuel poverty, improving health, stimulating the local economy and supporting inclusive growth, particularly for vulnerable residents. The project's scale was acknowledged by members, particularly in terms of required skill set and community/resident engagement. Members stressed the need for flexibility and improved communication with residents throughout the initiative and officers agreed on the importance of this, noting challenges in assessing needs until assessments could be undertaken in homes.

**RESOLVED** - That the Combined Authority:-

- (i) Noted the contents of the submitted report.
- (ii) Approved the change request to the Warm Homes: Social Housing Fund Programme to accept the provisional allocation of £25,638,461 Wave 3 funding from the Department for Energy Security and Net Zero into the programme.

That the Combined Authority, subject to conditions:-

- (i) Approved that the Mayoral Social Housing Enabling Fund to proceed through decision point 4 (full business case) and work commenced on activity 5 (delivery).
- (ii) Approved the Combined Authority funding of up to £20,000,000 for the Mayoral Social Housing Enabling Fund and up to £25,683,461 Wave 3 funding from the Department for Energy and Net Zero.
- (iii) Approved that the Combined Authority enter into funding agreements or addendums to existing funding agreements with housing providers in the consortium for funding from the Social Housing Fund Wave 3 and

Mayoral Social Housing Enabling Fund, and delegated approval of each agreement, once individual allocations had been determined, to the Chief Executive.

- (iv) Approved the delegation of authority to the Combined Authority's Chief Executive to approve the reallocation of funding between housing providers within the consortium, where required, in order to achieve spend and maximise outcomes.
- (v) Approved that future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

## **26. Adult Skills Fund and Region of Learning and Creativity Update**

The Combined Authority considered a progress report which outlined skills challenges in West Yorkshire and progress made through commissioned funds. It further outlined discussions regarding ongoing policy development to create a Region of Learning and Creativity.

Members were advised of West Yorkshire's skills challenges, including 12% lacking basic qualifications and a deficit in high-level skills. The Adult Education Budget enabled thousands to gain qualifications in 2023/24 with the Mayor's manifesto aiming to halve low qualifications and expand Level 3 access. Initiatives included partnerships with colleges, the creation of the Wakefield Futures Commission and efforts to address tutor shortages. Despite reduced funding, efforts focused on tailored training, Level 3 access and engaging underrepresented groups, whilst highlighting the need for additional resources.

### **RESOLVED:-**

- (i) The Combined Authority endorsed the exceptional Adult Skills Investment proposals for 2025/26.
- (ii) The Combined Authority approved the 10% increase to Tailored Learning allocations proposed as part of the Adult Skills investment plan for Academic Year 2025/26.

## **27. West Yorkshire at UKREiiF 2025**

The Combined Authority considered an overview of the West Yorkshire approach to attending UKREiiF 2025.

The UK Real Estate, Investment and Infrastructure Forum (UKREiiF) was held in Leeds and attracted over 15,000 delegates annually, contributing £21m to the regional economy. Since 2024, West Yorkshire, as a Destination Partner, had invested £70,000 annually to promote the region through a pavilion showcasing innovations, businesses and talent. It was reported that the 2025 programme emphasised creating a sense of place, featured cultural performances and stakeholder presentations. Comprehensive marketing

efforts had enhanced engagement, reflecting strategic aims to position West Yorkshire as an investment hub. It was agreed that the pavilion programme would be shared with members for information.

**RESOLVED** - That the Combined Authority approved the content of the submitted report and provided whatever steer it deemed necessary.

## **28. Project Approvals**

### **PROJECT APPROVALS**

#### **(a) Investment Priority 5 (IP5) – Delivering Sustainable, Integrated, Inclusive and Affordable Transport**

##### **Additional Approval – Consolidated Active Travel Fund Pipeline Development**

**RESOLVED** – That the Combined Authority:

- (i) Approved £600,000 pipeline development funding for the Consolidated Active Travel Fund Programme.
- (ii) Approved a delegation to the Chief Executive to allocate the development funding to the local authority partners, as required, and to enter into any associated funding agreements.

#### **CRSTS Network Management and Enhancements**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the CRSTS Network Management Renewals and Enhancements Programme, proceed through decision points 2 to 4 for Years 4 (25/26) and 5 (26/27), with Year 5 being subject to conditions, and work continued on activity 5 (delivery).
- (ii) Approved £6,226,681 for Year 4 delivery.
- (iii) Approved £3,655,003 for Year 5 delivery, subject to conditions.
- (iv) Noted that the total 5-year Programme cost is £25,507,826.
- (v) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 4 as follows:
  - Expenditure of up to £1,275,000 with Bradford Council
  - Expenditure of up to £224,184 with Calderdale Council
  - Expenditure of up to £700,000 with Kirklees Council
  - Expenditure of up to £2,945,000 with Leeds Council
  - Expenditure of up to £1,082,497 with Wakefield Council
- (vi) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 5, subject to

conditions, as follows:

- Expenditure of up to £875,000 with Bradford Council
  - Expenditure of up to £382,500 with Calderdale Council
  - Expenditure of up to £610,000 with Kirklees Council
  - Expenditure of up to £1,440,000 with Leeds Council
  - Expenditure of up to £347,503 with Wakefield Council
- (vii) Granted delegated authority to the Combined Authority's Chief Executive to amend allocated funding amounts released as part of this decision, as required.
- (viii) Future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

### **CRSTS Safe Roads Programme**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the CRSTS Safe Roads Programme proceed through decision points 2 to 4 for Years 4 (25/26) and 5 (26/27), with Year 5 being subject to conditions, and work continued on activity 5 (delivery).
- (ii) Approved £4,325,139 for year 4 delivery.
- (iii) Approved £4,013,218 for year 5 delivery, subject to conditions.
- (iv) Noted that the total 5-year programme cost was £25,000,000.
- (v) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 4 as follows:
- Expenditure of up to £4,585,878 with Bradford Council
  - Expenditure of up to £1,606,853 with Calderdale Council
  - Expenditure of up to £3,922,500 with Kirklees Council
  - Expenditure of up to £8,152,643 with Leeds Council
  - Expenditure of up to £2,718,908 with Wakefield Council
- (vi) Approved that the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 5, subject to conditions, as follows:
- Expenditure of up to £5,775,000 with Bradford Council
  - Expenditure of up to £2,200,000 with Calderdale Council
  - Expenditure of up to £4,625,000 with Kirklees Council
  - Expenditure of up to £8,650,000 with Leeds Council
  - Expenditure of up to £3,750,000 with Wakefield Council
- (vii) Approved delegated authority to the Combined Authority's Chief Executive to amend allocated funding amounts released as part of this

decision, as required.

- (viii) Future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

### **CRSTS Highways Asset Management and Off Highway Walking and Cycling Improvements**

**RESOLVED** – That the Combined Authority:

- (i) Approved that the CRSTS Highways Asset Management and Off-Highway Walking and Cycling Improvements Programme, proceed through decision points 2 to 4 for Years 4 (25/26) and 5 (26/27), with Year 5 being subject to conditions, and work continued on activity 5 (delivery).
- (ii) Approved £65,125,633 for Year 4 comprised of:
- £64,437,633 for the Highways Asset Management sub-Programme
  - £688,000 for the Off Highway Walking and Cycling Improvements sub programme
- (iii) Approved £41,462,058 for Year 5, subject to conditions, comprised of:
- £40,774,058 for the Highways Asset Management Sub-Programme
  - £688,000 for the Off Highway Walking and Cycling Improvements sub programme
- (iv) The total 5-year programme cost was £282,004,800.
- (v) Approved the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 4 as follows:
- Expenditure of up to £13,347,286 with Bradford Council
  - Expenditure of up to £7,921,632 with Calderdale Council
  - Expenditure of up to £12,974,562 with Kirklees Council
  - Expenditure of up to £18,256,605 with Leeds Council
  - Expenditure of up to £12,625,548 with Wakefield Council
- (vi) Approved the Combined Authority enter into addendums to the existing funding agreements with partner councils for Year 5, subject to conditions, as follows:
- Expenditure of up to £10,310,416 with Bradford Council
  - Expenditure of up to £6,143,952 with Calderdale Council
  - Expenditure of up to £10,026,576 with Kirklees Council
  - Expenditure of up to £8,985,034 with Leeds Council
  - Expenditure of up to £5,996,080 with Wakefield Council

- (vii) Approved delegated authority to the Combined Authority's Chief Executive to amend allocated funding amounts released as part of this decision, as required.
- (viii) Future approvals be made in accordance with the assurance pathway and approval route outlined in the submitted report. This would be subject to the scheme remaining within the tolerances outlined in the submitted report.

### **Delegated Decisions - Decisions Delegated to the Chief Executive:**

#### **UTMC Element A – Calderdale**

The Chief Executive approved:-

- (i) The change request to increase the scheme cost by £160,816 from £489,781 to £650,597 and to extend the delivery date from January 2023 to September 2025.
- (ii) The funding approved: £160,816.
- (iii) The total indicative value of the scheme: £650,597.
- (iv) The total indicative value of Combined Authority funding: £650,597.

#### **West Bradford Cycle Superhighway Extension Phase 2**

The Chief Executive approved:-

- (i) The change request for additional development funding of £387,000, of which £292,000 was to support activity 4 (FBC) costs and £95,000 to support enabling work costs.
- (ii) The funding approved: £387,000.
- (iii) The total indicative value of the scheme: £14,675,000 (Phase 2).
- (iv) The total indicative value of Combined Authority funding: £1,064,793 (Phase 2).

#### **Mobility Credits (BSIP)**

The Chief Executive approved:-

- (i) To proceed through decision points 2-4 (business justification) and work commenced on activity 5 (delivery).
- (ii) The funding approved: £100,000.
- (iii) The total indicative value of the scheme: £100,000.

(iv) The total indicative value of Combined Authority funding: £100,000.

**(b) Cross Cutting Approvals – Delivering Benefits to the People of West Yorkshire**

**Additional Approval – Community Growth and Development Fund Programme**

**RESOLVED** – That the Combined Authority approved a delegation to the Chief Executive to:

- (i) Approve a change request for the Community Growth and Development Fund Programme (UKSPF – Local Authority Hyper Local Programme), for the additional £11,180,687, for 2025/26.
- (ii) Allocated the funding to the West Yorkshire local authorities and to enter into any associated funding agreements.

**Additional Approval – Former UKSPF Pillar 2 (Supporting Local Businesses)**

**RESOLVED** – That the Combined Authority agreed funding up to £7m for the projects listed in paragraph 3.10 and delegated to the Chief Executive to approve final costs, allocate funding to relevant delivery partners and enter into any associated funding agreements.

**(c) Portfolio Summary**

**RESOLVED** – That the Combined Authority noted the portfolio summary information outlined in the submitted report.

**29. Governance Arrangements**

The Combined Authority considered a report seeking approval for the appointment of substitute members to thematic committees and to grant full voting rights to the appointed substitute members, to appoint Paul Matthews to the role of Director for Bus Franchising, to appoint the Assistant Director Legal, Governance and Compliance as the Senior Information Risk Officer and to designate specific functions to officers.

**RESOLVED:-**

- (i) That the Combined Authority approved the appointment of substitute members to the thematic committees of the Combined Authority as set out in **Appendix 1** to the submitted report.
- (ii) That the Combined Authority granted full voting rights to the appointed substitute members.
- (iii) That the Combined Authority appointed Paul Matthews to the role of Director for Bus Franchising.

- (iv) That the Combined Authority appointed the Assistant Director Legal Governance and Compliance as its Senior Information Risk Officer.
- (v) That the Combined Authority designated specific functions to officers, as set out at paragraph 3.10 of the submitted report.

**30. Minutes for Information and Summaries of Committee Meetings**

The Combined Authority noted a report which provided details of published minutes and notes since the last meeting.

**31. Date of the Next Meeting**

It was noted that the next meeting of the Combined Authority was scheduled to be held on Thursday 8 May 2025.